

## **EFFICIENCY AND PERFORMANCE SUB (FINANCE) COMMITTEE**

**Tuesday, 26 September 2017**

Minutes of the meeting of the Efficiency and Performance Sub (Finance) Committee held at Guildhall, EC2 on Tuesday, 26 September 2017 at 11.30 am

### **Present**

#### **Members:**

Jeremy Mayhew (Chairman)  
Deputy Jamie Ingham Clark (Deputy Chairman)  
Randall Anderson  
Deputy Philip Woodhouse

#### **Officers:**

|                     |                                                  |
|---------------------|--------------------------------------------------|
| John Cater          | - Town Clerk's Department                        |
| Sacha Than          | - Town Clerk's Department                        |
| Neil Davies         | - Town Clerk's Department                        |
| Richard Horner      | - Town Clerk's Department                        |
| Kate Smith          | - Town Clerk's Department                        |
| Peter Kane          | - Chamberlain                                    |
| Caroline Al-Beyerty | - Chamberlain's Department                       |
| Geoff Parnell       | - Chamberlain's Department                       |
| Ian Dyson           | - Commissioner of the City of London Police      |
| Jane Gyford         | - T/Commander, City of London Police             |
| Lynne Williams      | - Principal, Guildhall School of Music and Drama |
| Sarah Wall          | - Chamberlain's Department                       |

#### **1. APOLOGIES**

Apologies were received from Alderman Estlin, Alderman Richardson and Ian Seaton.

#### **2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

#### **3. MINUTES OF THE PREVIOUS MEETING**

**RESOLVED** - That the public minutes of the meeting held on 17 May 2017 be agreed as an accurate record.

#### **4. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**

The Committee considered the outstanding actions from previous meetings and the Chairman asked that the list be updated.

**RESOLVED** – That the outstanding actions be noted.

5. **WORK PROGRAMME FOR FUTURE MEETINGS**

Due to the meeting becoming inquorate this item was not discussed and would be considered at the next scheduled Committee meeting on 15 November.

**RESOLVED** – The Town Clerk would circulate the newly drafted Work Programme to Members for their information.

6. **GUILDHALL SCHOOL OPERATING MODEL REVIEW**

Members received a joint update report of The Chamberlain and The Principal on the Guildhall School's implementation of the Operating Model Review.

**RESOLVED** – That Members note the report.

7. **UPDATE ON CORPORATE AND DEPARTMENTAL BUSINESS PLANNING**

Members considered an update report of The Town Clerk on the work being undertaken on Corporate and Departmental Business Planning.

Members noted that the Service Committees would later this year receive high level Business Plans which would be submitted alongside the Budget Estimate reports. The Town Clerk noted that this was the first step towards achieving full alignment of budgetary and service planning processes.

**RESOLVED** – That the Committee note the report.

At this point in proceedings, the meeting became inquorate and under Section 36.3 of Standing Orders, the Chairman agreed to dissolve the meeting and any remaining business would have to be handled at the next meeting. The Chairman further agreed that Items 12 and 15 could be taken under delegated authority in accordance with Standing Order 41, if necessary.

8. **EFFICIENCY & SUSTAINABILITY PLAN UPDATE**

Due to the meeting becoming inquorate this item was not discussed and would be considered at the next scheduled Committee meeting on 15 November.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

11. **EXCLUSION OF THE PUBLIC**

**RESOLVED** - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

| <b>Item(s)</b> | <b>Paragraph(s)</b> |
|----------------|---------------------|
| 6              | 3                   |
| 14             | 3                   |

**12. NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

Due to the meeting becoming inquorate, this item was not discussed and would be considered at the next scheduled Committee meeting on 15 November.

**13. OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**

Due to the meeting becoming inquorate, this item was not discussed and would be considered at the next scheduled Committee meeting on 15 November.

**14. DEMAND AND VALUE FOR MONEY REVIEW - SHORT TERM RECOMMENDATIONS AND NEXT STEPS; INCLUDES INDICATIVE TIMELINE**

This item was taken following Item 6.

Members noted a report of The Commissioner of Police on the Deloitte "Demand and Value for Money Review".

**15. SERVICE BASED REVIEW MONITORING**

Due to the meeting becoming inquorate, this item was not discussed and would be considered at the next scheduled Committee meeting on 15 November.

**16. UPDATE ON STRATEGIC REVIEW OF FACILITIES MANAGEMENT**

Due to the meeting becoming inquorate, this item was not discussed and would be considered at the next scheduled Committee meeting on 15 November.

**17. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**18. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

**The meeting ended at 1.00 pm**

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Chairman

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